

**Thomas Memorial Library Board of Trustees**  
**Minutes of Meeting: Thursday, November 7, 2013 at 6:30 pm**

**In Attendance:**

RuthAnne Haley, *Chair*

Ken Piper, *Secretary*

Blaine Grimes, Molly MacAuslan, Judith McManamy and Lee Ruddy, *Trustees*

Jay Scherma, *Library Director*

Jessica Sullivan, *Town Councilor*

**Absent:**

Julia Bassett Schwerin, *Trustee*

**Agenda:**

**1. Call to Order:** 6:33 PM

**2. Approval of Meeting Minutes**

- A motion was made to accept the minutes of the October 3, 2013 meeting. The motion was unanimously **approved**.

**3. Library Director's Report: September and October 2013**

- Jay and staff discussed the drop in circulation numbers. One possible explanation is that maybe circulation numbers are being impacted by the no fines policy.
- Jay and Steve attended the MLA/NELA joint conference.
  - Young adults books read by adults as a trend
  - Interesting idea of doing cooking activities with local chefs.
- Friends donated proceeds from their book/bake sale to the library for electronic media

**4. 2013 Goals Update**

- RuthAnne and Blaine collected a few surveys from the Bake Sale and will continue to pass them out at library events.
- Molly reports that the Library Planning Committee presented its final report last night to the Town. The report recommends that the town bond 4 million dollars for the improved facility. Soft costs will be raised through a private fundraising campaign. It recommends keeping the annex building and getting rid of the connector building a new two story building in its place. The Spurwink School will be available for Library or other town programming.
- Jessica reports that the Council will be having a workshop to discuss this report on 12/2. Dave Sherman will be the new Town Council liaison starting in December.
- Ken still plans to get an informal programming questionnaire distributed via computer in December.
- Group will diving into the 1995 plan and the 35 recommendations made then.

**5. Other Business**

- RuthAnne and Blaine brought up Walter Briggs who did marketing for the Brunswick library and suggested that the Library and the Thomas Memorial

Foundation reach out to him to discuss working on the Library logo and branding.

- A motion was approved to change the meeting time of the TMLBoT back to the third Thursday evening except in April and February wherein it will be held the fourth Thursday.

**6. Confirmation of Meeting:** The next TMLBoT meeting is scheduled for Tuesday, December 17 at 6:30 PM in the Community Room of the TML.

**7. Adjournment:** 7:41 PM.

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### **Citizen Participation at Meetings & Workshops**

**TMLBoT Meetings and workshops:** The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.